

**DONEGAL TOWNSHIP BOARD OF SUPERVISORS**

**RE-ORGANIZATIONAL MEETING**

**JANUARY 2, 2018**

**5:00 P.M.**

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**MEETING BROUGHT TO ORDER-**

**PLEDGE OF ALLEGIANCE**

**PUBLIC IN ATTENDANCE;**

**PUBLIC COMMENT:**

**Note: This is a "Consent agenda". The Board of Supervisors has agreed to act upon the items as one vote. Each item will be discussed, and if not agreed upon, that particular item will be separated for a later vote on that item. The remaining items will remain in the Consent Agenda to be acted upon as one voting item.**

**POSITIONS TO BE FILLED:**

**Motions to set the 2018 Board ..except for Part-time employees.**

**CHAIRMAN-OF-BOARD-till next re-organizational meeting in January 2019**

**Tom Stull, Jr.**

**VICE-CHAIRMAN-OF BOARD-till next re-organizational meeting in January 2019-**

**Henry Hoffer**

**SUPERINTENDENT OF ROADS- till next re-organizational meeting in January , 2019-**

**Dan Pribisco**

**ASSISTANT SUPERINTENDENT FOR ROAD till next re-organizational meeting in January 2019-**

**Tom Stull, Jr.**

**HIRE / REHIRE; EQUIPMENT OPERATOR'S , ELECTED-till next re-organizational meeting in January, 2019.-**

**Dan Pribisco, Henry Hoffer &**

**Tom Stull, Jr.**

**NON-ELECTED-FULL TIME--PART-TIME-EMPLOYEES AS NEEDED BASIS ONLY AND SALARY/HOURLY till next re-organizational meeting January, 2019.**

**Jay Siesky with 3% raise in Salary...\$17.51 per hour**

**HIRE / REHIRE; SECRETARY/TREASURER- AND SALARY/HOURLY- till next re-organizational meeting in January , 2019-**

**Trudy Harkcom with a 3% raise in Salary...salary set at \$34,528.00**

**SET TREASURER'S AMOUNT OF BOND FOR TWP. REVENUES-need to up-date amount of Bond to \$300,000.00-**

**APPOINTMENT OF TAX AGENCY FOR COLLECTION OF EARNED INCOME, OCCUPATIONAL & DELINQUENT PER CAPITA TAXES;**

Retain H.A.Berkheimers for collection of earned income, emergency municipal service, amusement tax & Delinq. Per Capita taxes-FOR 2018:.

**RETAIN TAX COLLECTOR-AMY MATHEWS- ON PAYROLL, TO COLLECT REAL ESTATE TAXES, PER CAPITA TAXES AND FIRE HYDRANT TAX-at 5% commission FOR 2018:**

**REPRESENTATIVE TO AGRICULTURAL SECURITY AREA BOARD OF MEMBERS;** Henry Hoffer

**CHAIRMAN OF VACANCY BOARD;** Brian Brown

**RETAINING BANKING INSTITUTION** -First National Bank in Indian Head-FOR TOWNSHIP ACCOUNTS, BUT RESERVE RIGHT TO DEPOSIT INTO ANY STATE APPROVED INSTITUTION UPON INTEREST RATES AVAILABLE.

**SOLICITOR FOR LEGAL COUNSEL,** Leslie Mlakar ,117 N Main St., Greensburg, Pa. 15601 Compensation/fees Fee is \$120.00 per hour and \$250 per month retainer for 2018.

**SEWAGE ENFORCEMENT OFFICER AND BACK-UP OFFICER;** Douglas Regola, sewage officer with back-up officer, Dick Borq from Victor P. Regola & Associates, Inc. Youngwood, Penna. 15697-1599 for 2018..

**ENGINEER CONSULTANT;** Doug Regola as Township Engineer of Victor P. Regola & Associates, Inc.Youngwood, Penna. 15697-1599 for 2018... also add the EADS Group for the Bridge Inspections mandated by Penn-Dot .

**APPOINT NEWSPAPER OF CIRCULATION FOR TOWNSHIP ADVERTISEMENT NEEDS;** -weekly- Mt. Pleasant Journal for all advertising needs, and use the daily Tribune Review or Daily Courier for special ad needs.

**CERTIFY DELEGATES TO THE STATE CONVENTION;** April 22<sup>nd</sup> -25<sup>th</sup>, 2018---  
3 Supervisors & Secretary...

**STATE CONVENTION VOTING DELEGATE;** Trudy Harkcom

**REPRESENTATIVE TO CHESTNUT RIDGE COMMUNITY FIRE COMPANY;**  
Tom Stull, Jr.

**DETERMINE MONTHLY MEETINGS; DATES; 2nd Monday of each month, if falls on a holiday, meeting held on the following night.**

**TIMES; 5:00 p.m. LOCATION; Twp. Maintenance Bldg, Rte. 31, Jones Mills, Pa. 15646**

**--also hold a special meeting every 4<sup>th</sup> Tuesday of month at 4:35 on as needed basis, for approving excess road maintenance bonds, sale of Twp. Equip etc.**

**SET DATE FOR SEWAGE INSPECTION ONCE A YEAR BY TOWNSHIP SEWAGE OFFICER AT CHARGE OF \$100.00 TO BYRON DONOVAN'S SEWAGE SYSTEM INSPECTION ONCE A YEAR BY TOWNSHIP AT CHARGE OF \$100.00 TO MR. DONOVAN. Set date that Doug Regola can do .**

**MOTION TO APPROVE AND ACCEPT AGENDA AS STATED FOR YEAR 2018-.. Motion by Tom Stull, Jr. to approve and accept agenda for 2018 as stated, Henry Hoffer seconded, Dan Pribisco in agreement.....Motion passed.**

**ANY OTHER BUSINESS FOR THE GOOD OF THE TOWNSHIP;-Resolution # 2018-1.. Motion to Appoint/hire Ms. Lindsay A. Greenleaf of Singer Accounting (Certified Public Account) to audit the 2017 Revenues and Expenditures of Donegal Twp. Supervisors, and the Donegal Township's Real Estate Tax Collector....for 2017. Motion by Dan Pribisco to approve Resolution 2018-1, Tom Stull, Jr. seconded, Henry Hoffer in agreement, motion passed.**

**Set the 2018 IRS mileage rate at 54.5 cents per mile:-Resolution # 2018-2.. Tom motion to accept the IRS mileage rate for 2018, Henry seconded, all agreed.**

**MOTION FOR ADJOURNMENT: Motion by Dan , seconded by Tom, all agreed. 5:07pm**

**Trudy Harkcom..Secretary/Treasurer \_\_\_\_\_**

Donegal Township Board of Supervisors

Regular Monthly Meeting Minutes

January 2, 2018

The Donegal Township Board of Supervisors held its regular monthly meeting immediately following the Re-Organizational meeting of the Township for 2018. Attached is the complete agenda of the Re-Organizational meeting as stated and agreed upon with motion made by Tom Stull, Jr. to approve.. seconded by Henry Hoffer, All in Favor.

The Regular Monthly meeting minutes are as follows:

All three Supervisors in attendance

Motion by Dan to approve last month's meeting minutes, Henry sec. all agreed.

Motion by Henry to pay bills, Dan seconded, all agreed.

Public in attendance: Abe Wagner

Public Comment: Abe had question on the Demolition Fund thru the County Community Land Bank program....if township had known about it?.....supervisors answered that the township does not have any dilapidated buildings that could be considered for this.

New Business: Henry motion to approve Resolution 2018-3....Resolution that states the Township of Donegal, Westmoreland County, Pennsylvania is opposed to House Bill 1620...entitled the "Wireless Infrastructure Deployment Bill" ....would strip municipalities of their legal authority to regulate wireless facilities both within and outside the public right's-of -way, limit a municipality's ability to negotiate and collect reasonable fees for co-location on municipal infrastructure, and mandate municipal cooperation in excess of that required by the Federal Government. Tom sec., all agreed.

Other new business: none

Old Business: Township is in need of purchasing new copier due to old copier un-able to be repaired. Waiting for Ford Business to give quote on new copier.

Motion for adjournment: Henry motion, Dan seconded, all agreed.

5:12pm

General Fund	State Fund	Impact Fee	Money Market	2-Cd's
\$194,985.45	\$3,970.95	\$2,289.20	\$663.57	Gen \$26,206.93 State..26,667.07

Total of all balances as of January 2, 2018...\$254,510.39 Submitted by: Twp. Sec. Trudy Harkcom